**Indoor play**

I provide a variety of age appropriate toys for indoor play. During free play times each child may select one or two things at a time to play with. They may choose to play with other children or individually. They will be shown how to put things away before selecting something else.

**Outdoor play**

We will play outdoors every day that weather permits. Our activities will include, walks, outdoor toys, water play (sprinkler in summer) and others. The children may choose to play with others or individually.

**Rest time**

I appreciate parents considering the schedule when picking up or dropping children off. It is better if arrivals and departures do not occur during rest time, but when they do, please take note that the children may be sleeping. Please come and go as quietly as possible. Children arriving during rest time will be expected to rest or play quietly until rest time is over.

**Sign in/out**

It is required by state law that all parents sign their child in and out each day. For your convenience a sign in/ out sheet, pen and a clock are located by the door, this gives me a written record of the child’s attendance, hours, and the person who brought/ picked up the child each day.

***Toilet training***

When you feel your child is ready for toilet training I ask that you start it at home on a day off or a weekend. Let me know and I will follow through and encourage your child while in my care. Due to children getting distracted I may continue to use pull-ups until your child can and will announce that he/ she needs to use the bathroom and can control his/ her bladder and bowels for a few minutes beyond that announcement.

***Discipline***

 I maintain a positive discipline policy, which focuses on prevention, redirection, love, consistency and firmness. I stress two main patterns of behavior:

1. Respect for others
2. Respect for property

The children are explained the rules of the college often, so they are familiar with the guidelines. Please keep in mind there will be disagreements between the children. I will do my best to prevent problems. I will redirect when appropriate, talk to them about inappropriate behavior, and encourage him / her to say sorry if it involves another person. And sometimes withdraw privileges if necessary. At times I may ask for them to “take a break”. This will allow a brief period to cool off.